

Position: Project Manager, Landscape Architecture and Site Construction

Overview

SiteWorks is a specialty landscape architecture practice that helps translate visionary landscape ideas into reality. We offer a range of technical services encompassing design, executive landscape architecture, specification writing, cost estimating, operations and maintenance planning, constructability reviews, value engineering, construction scheduling and logistics planning, construction inspection and resident landscape architect services.

We are seeking a Project manager to oversee technical design and construction of high-profile public realm projects including, but not limited to parks, playgrounds, athletic facilities, waterfronts, streetscapes, plazas, roofscapes, interior landscapes, campuses, green infrastructure facilities, wetlands and natural area eco-restoration.

Responsibilities

Responsible for working with multi-disciplinary design and construction management teams at all phases of project development from conceptual design through the preparation of contract documents, project procurement and on-site construction oversight. Other job responsibilities include: cultivating and management of client contact/relationships; management of individual project budgets and schedules; coordination and direction of sub-consultants and junior staff; acting as a mentor to junior staff; participation in marketing and business development activities such as proposal writing and interview presentations.

Experience with NYS Parks, NYC Parks, NYC DDC and NYCEDC projects a plus.

Qualifications

As part of our team the position requires the following qualifications:

- Degree from an accredited program in Landscape Architecture, Construction Management, Civil Engineering or related field
- Minimum of 7 years' experience of both in-office design and on-site construction oversight
- Demonstrated fluency using AutoCAD for construction documentation
- Demonstrated project management skills including managing construction document production
- Excellent time management skills
- Keen problem-solving skills
- The ability to be proactive
- Effective communication and collaboration skills
- Solid knowledge of plants, horticultural soils, and construction detailing
- Ability to anticipate schedule challenges inherent to project management and construction
- Demonstrated facility with Microsoft Word and Excel, Microsoft Project, and Adobe Suite.
- Working knowledge of civil 3d a plus.
- A sense of humor

Certifications/Licenses:

- Valid NY Landscape Architect or Professional Civil Engineer License or equivalent with intent to gain reciprocity is a plus.
- Certification from a Construction Management training program is a plus.
- International Society of Arboriculture (ISA) certification is a plus.

To apply, send a single .pdf file (max 10 Mb) that includes a cover letter stating availability, resume, sample construction drawing and digital portfolio or link to an online portfolio to info@siteworkscm.com. Portfolio must demonstrate construction document and built work experience. No phone calls please.